



District Administrative Center

925 16th Avenue, Suite 3
Monroe, WI 53566

“Preparing for the Future, One Child at a Time”

Dear Parents or Guardians,

The School District of Monroe Food Service Department is looking forward to the new school year. This pack will give you back-to-school information for 2017-2018.

If you did not receive a letter from the District Office stating you qualified for free or reduced lunch and feel you are eligible, please complete a Free or Reduced application. **We recommended completing an online application as you will get a response much faster.** The paper application is enclosed should you need to use it. If you received a letter stating you are eligible please DO NOT complete another application form.

Every year, the District asks families to log into Family Access to register each child for school. This process keeps addresses, phone numbers and emergency contacts current should we need to contact you. We have added the ability to enter your Food Service free or reduced application here. Once entered we can review the application and notify you via email. This is an optional step in the registration process and should only be completed if feel you are eligible and didn't receive a letter from the District.

Enclosed you will find:

- **Family School Meals Account Information**
- **School Meals Program Description, Payments and Procedures**
- **Free or Reduced Price Meals Application Packet**

The School District of Monroe uses a computerized DEBIT SYSTEM to record payments and purchases for student meals. Every family with students who attend the public school system has a **household** account. When students take a school meal they use their individual ID number and the household/family account is debited by the amount of the purchase. Because this is a debit system, **meals must be paid in advance.**

Meal prices are as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Grades K-5	\$1.40	\$2.60
Grades 6-8	\$1.50	\$2.85
Grades 9-12	\$1.60	\$3.05
Reduced price	\$0.00	\$.40

Milk by the ½ pint: Grades PreK-12 is \$.50
Ala carte prices range between \$.75 and \$3.75

Ala carte: Students at the middle and high schools have access to Ala carte selections. These purchases may add up quickly. Parents should discuss a daily spending limit with each child. Parents can set some limits through the system; however, please remember the food service personnel cannot prevent overspending by students who do not wish to follow the limits set by parents. Parents and guardians are ultimately responsible for their child(ren)'s purchase, whether or not purchases are made with their knowledge.