

**FOR OFFICE USE ONLY**

Building Requesting: \_\_\_\_\_  
 Human Resources  
 Personal Volunteer  
 (Circle one that applies)

**SCHOOL DISTRICT OF MONROE**  
**DISCLOSURE STATEMENT**

*Committed to providing  
 equal educational  
 and  
 employment opportunities*

<b>LEGAL LAST NAME</b>		<b>LEGAL FIRST NAME</b>	<b>LEGAL MIDDLE NAME</b>
<b>PLEASE LIST THE BUILDING(S) YOU WILL BE WORKING/VOLUNTEERING IN:</b>			<b>PHONE NUMBER</b>
<b>GENDER</b> <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE	<b>ETHNICITY:</b> <input type="checkbox"/> AMERICAN INDIAN/ALASKAN NATIVE <input type="checkbox"/> ASIAN/PACIFIC ISLANDER <input type="checkbox"/> BLACK NONHISPANIC <input type="checkbox"/> HISPANIC <input type="checkbox"/> WHITE NONHISPANIC	<b>DOB: (mm/dd/yyyy)</b>	
<b>OTHER NAMES USED</b>			
<b>DATES OF USE</b>			

**THE SCHOOL DISTRICT OF MONROE MAY INVESTIGATE THE CRIMINAL BACKGROUND OF INDIVIDUALS HAVING CONTACT WITH STUDENTS**

Have you ever been convicted\* of a felony or misdemeanor?  No  Yes  
 Do you presently have any pending violations of the law other than minor traffic violations?  No  Yes

If the answer is yes to either of the questions above, please fill in the information below. Attach an additional sheet to explain the nature of conviction or to report more than two convictions. In accordance with state law, convictions or pending charges will not be used or considered unless they are substantially related to the particular job.

ARREST CHARGE <input type="checkbox"/> PENDING <input type="checkbox"/> CONVICTED	DATE OF CONVICTION	SENTENCE
CITY/COUNTY/STATE	COURT OF CONVICTION	FINE
REMARKS	LENGTH AND TERMS OF PROBATION	

ARREST CHARGE <input type="checkbox"/> PENDING <input type="checkbox"/> CONVICTED	DATE OF CONVICTION	SENTENCE
CITY/COUNTY/STATE	COURT OF CONVICTION	FINE
REMARKS	LENGTH AND TERMS OF PROBATION	

CONVICTION\* means the final judgment of a verdict or a finding of guilty, a plea of guilty or a plea of nolo contendere in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be filed. Conviction does not include a final judgment that has been expunged by pardon, reversed, set aside or otherwise rendered invalid.

I understand and agree that:

- The School District of Monroe may conduct a criminal background investigation on individuals having contact with students.
- Until that investigation is completed and reviewed, any offer of employment is conditional and volunteer time will not be permitted.
- All of the information given by me in this disclosure is true and correct without any omissions of any kind.
- The district shall not be held liable in any respect if my employment or service is terminated because of false statements or omissions made by me in this disclosure document. **Any omissions or false statements made in this disclosure or in other materials submitted in connection with my application for employment or service may be grounds for termination, regardless of when discovered.**
- I will not hold the School District of Monroe or its representatives liable for any damage that may result from the furnishing and receiving of this information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

A typed signature is considered an electronic signature.