Chromebook Log-in Directions & Tips

1. Click "Add Person" icon (bottom left)

2. There should be a prompt to connect to a wifi
   a. The chromebook will search for the nearest wifi connections. When it finds one it will list them and you will choose which one to connect to. Some may require a password. Your home may be set up this way.

3. Enter student's email address (firstnamelastname@monroe.k12.wi.us)
   a. (Example: name is Amy Timmerman; email address is amytimmerman@monroe.k12.wi.us)

4. Enter 4-digit password (if the student does not know the number, contact the classroom teacher)

5. Click on the Google Chrome icon at the bottom

6. This gives you access to school email, google docs, etc.

Tips
- Classroom teachers can help with usernames, passwords, and other questions
- Keep all usernames and passwords in a safe, convenient location
- Bookmark sites for easy access (Lexia, IXL, ConnectEd, etc.)
- Keep in mind that administration is able to monitor all internet activity