

# Request for Alternate Busing Services for Eligible Riders

Provide all necessary information below, sign and return to Lamers Bus Garage at least 7 days prior to the start of the requested service. Please understand that this service will be provided in accordance with the provisions of the School Board and Lamers policy on transportation, a copy of which is available at the District Administrative Center. Furthermore, the request can only be approved if there is sufficient room aboard the bus and if the request does not take the bus off the existing route for the current school year. The School District of Monroe and Lamer's reserves the right to refuse this special request for bona fide reasons.

## Please fill out ALL information completely.

If you have any questions regarding this form, please call Lamers bus garage at 325-7788.

1. **Print** FULL name of student(s) to be transported:

_____	Grade _____	School _____
_____	Grade _____	School _____
_____	Grade _____	School _____

2. Student should be **PICKED UP / DROPPED OFF** (circle one or both) at the address below:

Adult Owner/occupant of residence: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

On existing bus route? YES / NO Route # \_\_\_\_\_

Half Day Student? YES / NO AM / PM

3. Brief explanation for request (i.e. Babysitter, family emergency):

\_\_\_\_\_  
\_\_\_\_\_

4. Dates service is requested: From \_\_\_\_\_ To \_\_\_\_\_

5. Other information regarding special arrangements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this service can only be provided if there is room on the bus, if the bus is not required to go off an established route, and if it is not in conflict with School Board policy.

**OFFICE USE ONLY:**

ROUTE #:

OTHER INFO:

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Home Address

(H) \_\_\_\_\_ (W) \_\_\_\_\_  
Home/Work Telephone Numbers

Return form to Lamers Bus Lines, 2665 3<sup>rd</sup> Street North, Monroe, WI 53566 or by FAX to 325-7767.

Approved by District \_\_\_\_\_ Date \_\_\_\_\_

Approved by Lamer's \_\_\_\_\_ Date \_\_\_\_\_